



UNITED STATES DEPARTMENT OF EDUCATION

OFFICE OF POSTSECONDARY EDUCATION

MAY 01 2006

DATE:

TO: Rachael Potter
Desk Officer
Office of Management and Budget

THROUGH: Susan E. Beaudoin
Acting Deputy Assistant Secretary
Higher Education Programs

FROM: Dottie Kingsley 
Director
Strategic Planning Staff

SUBJECT: Request for OMB Review and Clearance of the Higher Education Act
Title II Reporting Forms and Instructions on Teacher Quality and
Preparation

This is a request for a regular three-year approval of the reporting forms and completion guidance used to collect information annually, as mandated under section 207 of Title II of the Higher Education Act of 1965, as amended (20 U.S.C. 127). The statute requires states to submit reports on their requirements and standards for teacher certification and licensure, and the performance of teacher preparation programs in the states' institutions of higher education. State reports are based, in part, on annual reports from institutions and other entities that have teacher preparation programs.

The reporting forms and guidance for this information collection have been successfully used as the basis for the Secretary's previous annual reports to the Congress on teacher quality under prior OMB approval (OMB Control No.: 1840-0744). The memo of June 26, 2003 details the approved terms of clearance of the June 30, 2003 Notice of Action. Both are attached.

The current reporting forms and guidance resemble the forms used in prior years' data collections, but have been updated and revised. The changes made include removal of redundant questions and unused tables, edits to clarify that all states are required to report, and formatting improvements to increase ease of reporting. The specific changes are presented in two attached documents, which summarize and detail the revisions to the report forms and completion guidance.

The attached OMB Form 83-I, Supporting Statement for Form 83-I, Burden Statements, Federal Register Notice, Vol. 71, No.36, February 23, 2006 and other resource documents are also attached. The 2006 Title II information collection package is respectfully submitted for a regular approval as a revision of a currently approved collection. We request OMB approval by June 30, 2006.

If you have questions regarding this request, please contact Stephanie Stoll Dalton by phone at 202-502-7536 or by email at Stephanie.Dalton@ed.gov.

Attachments

OMB Form 83-I Paperwork Reduction Act Submission
Federal Register Notice, February 23, 2006
Notice of Action, June 30, 2003
Terms of Clearance Memo, June 26, 2003
Supporting Statement for Paperwork Reduction Act Submission
Table 1: Summary Cost Estimates for State Title II Reports
Burden Statements
HEA Title II Statute Section 207, 208
Summary of 2006 Changes to the Title II Reporting Forms and Guidance
Statement of 2006 Changes to the Title II Reporting Forms and Guidance
"Dear Colleague" Letter
HEA Title II Information Collection Reporting Forms and Guidance